MONDAY 11TH JUNE 2018 – BOARD MEETING

Present: -

Chairman: Andrew Birkle (AB)
Trustees: John Cousar (JC), Sandy Pirie (SP), Michael Smale (MS), Jane Targett (JT), Aled Jones (AJ), Stephen Brough (SB), Carl Smith (CS) Wallace Gregg (WG), David Perry (DP), David Jones (DJ), Edward Griffiths (EG), Steve Hill (SH), David Yates (DY), Andrew Dutton (AD)
In attendance: Sue Cope (SC), Peter Waring (PW)
Apologies: Iwan Morgan (IM), Peter Prior (PP), Mark Nutsford (MN)
Minute Taker: Hannah Williams (HW)

1. TRAINING SESSION
   1.1. The trustees took part in a training session regarding the roles and responsibilities of being a trustee as required by the charity commission

2. BOARD MEETING DATES 2018-2019
   2.1. Dates were proposed for the 2018/19 trustee meetings and the dates were approved as follows;

<table>
<thead>
<tr>
<th>Year</th>
<th>Period</th>
<th>Committee Meetings</th>
<th>Board Meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>Q3</td>
<td>Wednesday 1st August</td>
<td>Thursday 2nd August</td>
</tr>
<tr>
<td>2018</td>
<td>Q4</td>
<td>Wednesday 7th November</td>
<td>Thursday 8th November</td>
</tr>
<tr>
<td>2019</td>
<td>Q1</td>
<td>Wednesday 6th February</td>
<td>Thursday 7th February</td>
</tr>
<tr>
<td>2019</td>
<td>Q2</td>
<td>Wednesday 1st May</td>
<td>Thursday 2nd May</td>
</tr>
<tr>
<td>2019</td>
<td>Q3</td>
<td>Wednesday 31st July</td>
<td>Thursday 1st August</td>
</tr>
<tr>
<td>2019</td>
<td>Q4</td>
<td>Wednesday 6th November</td>
<td>Thursday 7th November</td>
</tr>
</tbody>
</table>

2.2. 2019 AGM dates are still to be confirmed

3. BOARD & SUB-COMMITTEE STRUCTURES & PROCEDURES
   3.1. The board agreed the terms of reference for the sub-committees, all board members will continue to see all matters discussed by the committees and any changes in rules, bylaws and policy will be ratified by the whole board.
   3.2. The board agreed the election procedures for the election meeting, that will be elected annually following the AGM, retaining 50% of the committee each year wherever possible for continuity.
   3.3. The board agreed the temporary sub committees terms of reference and agreed none were required at present

4. ANY OTHER BUSINESS
   4.1. AB thanked AD and JC for their time on the board and their hard work throughout.
   4.2. AD thanked the board for the last 9 years and said he had enjoyed his time on the board.
   4.3. JC thanked the board and wished everyone the best for the future
WEDNESDAY 13TH JUNE 2018 - AGM

Present: -

Chairman: Andrew Birkle (AB)
Trustees: Andrew Dutton (AD), David Jones (DJ), Stephen Brough (SB), John Cousar (JC), Edward Griffiths (EG), Sandy Pirie (SP), Aled Jones (AJ), Wallace Gregg (WG), Iwan Morgan (IM), Mark Nutsford (MN), Michael Smale (MS), Carl Smith, Jane Targett (JT), Steve Hill (SH), David Yates (DY)

In attendance: Sue Cope (SC), Melanie Harmitt (MH), Meurig James (MJ), David Perry (DP)

Apologies: Peter Prior (PP), Dick Stapleton

Minute Taker: Hannah Williams (HW)

1. WELCOME AND INTRODUCTIONS
   1.1. MJ declared the meeting open and welcomed everyone to the 20th AGM of Holstein UK
   1.2. MJ introduced the top table
   1.3. MJ handed to DP who welcomed the room

2. MINUTES OF THE PREVIOUS AGM
   2.1. The minutes of the previous AGM were passed as a true and correct record.

3. MATTERS ARRISING
   3.1. There were no matters arising

4. ADOPTION OF ANNUAL REPORTS AND ACCOUNTS
   4.1. The room agreed to adopt the annual report & accounts
   4.2. Bernard Liddle raised 2 points;
       4.2.1. He wished to ask, with regards to the deficit in the accounts showing from livestock shows and events, how much of the deficit was to do with the staging of UK Dairy Day (UKDD) or if indeed this was due to other major shows and events Holstein UK attended and ran.
       4.2.2. He also asked why in this current year compared to the previous year, costs of the journal had risen 30% and yet advertising revenue had dropped 30%
   4.3. SC responded to point 4.2.1 by stating that she could confirm UKDD was a cost neutral event which in fact gave the society a saving as it enabled the society to stage The National Holstein show at no cost to the membership.
   4.4. SC responded to point 4.2.2 stating that a decision had been made in 2016 to run an additional proof run magazine, and therefore the majority of the additional costs could be attributed to this. SC continued that the trustees had since made the decision to stop this publication, following feedback from the membership. SC continued with regards to the drop in advertising revenue, that it is more difficult in recent years to sustain advertising as there is competition now with social media and electronic advertising. SC continued that we had tried now to address this issue by having someone on a commission basis selling more industry advertising. SC stated that the Journal was a very important part of the organisation which was reflected in the recent membership survey and although it would not therefore be a great issue for the journal to run at a small deficit, we were working hard to reduce any deficit.

5. RE-APPOINTMENT OF AUDITORS
   5.1. The room agreed the re-appointment of Cox Costello and Home as auditors for the society

6. PRESIDENT ADDRESS
   6.1. DP addressed the room
   6.2. DP thanked the society for their support over the past 12 months and for all the hospitality he and Beatrice had received
   6.3. DP thanked the trustees, and staff for their support along with his wife Beatrice and brother Austin
   6.4. DP congratulated the incoming president and wished him well in his term of office

7. CHAIRMAN ADDRESS
   7.1. AB addressed the room
   7.2. AB discussed the challenges that had faced the membership and the society over the past 12 months
7.3. AB discussed the highlights of the society over the past 12 months and commented that the society was now in a strong stable position

7.4. AB congratulated SC on her new role as CEO and welcomed new president Peter Waring

8. ELECTION OF PRESIDENT

8.1. Brian Moorhouse (Yorkshire club president) proposed Peter Waring on behalf of the Yorkshire Holstein Club for the position of Holstein UK President

8.2. Fran Griffiths (Coachgate Herd) seconded Peter Waring on behalf of the Yorkshire HYB Club for the position of Holstein UK President

8.3. MJ called for a show of hands to support the proposals. The vote was unanimous

8.4. PW addressed the room thanking the club for their nominations adding it was a huge honour and was looking forward to the next 12 months.

9. ELECTION OF BOARD MEMBERS

9.1. David Jones was proposed for re-election for the West Midlands Area

9.2. Wallace Gregg was proposed for election for Northern Ireland.

9.3. David Yates was proposed for election for Scotland.

9.4. Steve Hill was proposed for election for North Midlands

9.5. MJ called for the rooms approval and the above mentioned were confirmed in post.

10. SPECIAL RESOLUTIONS

10.1. MH asked the room for the acceptance of the new Articles of Association

10.2. The Articles of Association were adopted

11. MEMEBERS SUGGESTIONS AND COMMENTS

11.1. Peter Dixon-Smith (PDS) took to the floor

11.1.1. PDS first wished Peter Waring a happy and successful year as president before he joined the ranks of the presidents past.

11.1.2. PDS continued that sadly he had missed the last AGM but was pleased that the society had addressed a grievance he had regarding the testing of bulls for recessive traits. PDS explained that he had a bull sired by another bull carrying haplotype for cholesterol deficiency. He was pleased to note that the society now had a test available. He further stated that it was important we do all we can to remove recessive traits from the breed.

11.1.3. PDS further commented was it a necessity to parentage check every bull that is registered, he explained that he had an organic herd and needed to serve 120 heifers over a period of 6 weeks with 4 bulls however ¾ are killed by the time they are 2 years old. He continued that this therefore resulted in a loss of income to the society not just due to lack of registration but as ASR registrations can be done at a fraction of the cost of pedigree. He finished by stating the society must encourage members in the bottom 90% to continue registering and providing income to the society.

11.1.4. PDS raised another point concerning the breeding of white bodied cattle. He suggested that classifiers should record the percentage of black in the animals at classification as in his opinion the breed is becoming far too white. He finished by saying it would be useful to know which bulls were breeding black bodied cattle.

11.1.5. SC responded that parentage checking allows the society to keep full confidence in the herd book, ensuring traceability and add value to the genetics within it. SC further commented that there was however a requirement to keep costs down and the society was working hard with the strategy in making sure tests are available to members at the best possible price.

11.1.6. SC commented regarding point 11.1.4 that she would pass this on to the R&D department.

11.2. JT asked for the room to show their appreciation to the two retiring trustees AD & JC for all their hard work for the society

MJ thanked the room and declared the meeting closed.
THURSDAY 14TH JUNE 2018 - ELECTION BOARD MEETING

Present: -

Chairman: Peter Waring (PW)
Trustees: John Cousar (JC), Sandy Pirie (SP), Michael Smale (MS), Jane Targett (JT), Aled Jones (AJ), Stephen Brough (SB), Carl Smith (CS) Wallace Gregg (WG), David Perry (DP), David Jones (DJ), Edward Griffiths (EG), Steve Hill (SH), David Yates (DY), Andrew Dutton (AD), Iwan Morgan (IM), Andrew Birkle (AB)

In attendance: Sue Cope (SC)
Apologies: Peter Prior (PP), Mark Nutsford (MN)
Minute Taker: Hannah Williams (HW)

1. WELCOME & APOLOGIES
   1.1. Peter Prior (PP) & Mark Nutsford (MN)
   1.2. PW welcomes all to the meeting

2. MINUTES FROM THE PREVIOUS MEETING
   2.1. PW asked the board to approve the minutes from the previous meeting
   2.2. The board agreed the minutes

3. MATTERS ARRISING
   3.1. No Matters arising

4. ELECTION OF CHAIRMAN
   4.1. CS Proposed AB as Chairman
   4.2. IM Seconded AB as Chairman
   4.3. AB was e-elected as Chairman of the board

5. VOTE FOR CIS DIRECTORS
   5.1. JT proposed AJ & SB
   5.2. MS seconded the above
   5.3. AJ & SB were confirmed to take the 2 positions available on the CIS Board
   5.4. AJ was confirmed as taking the CIS board director position on the HUK Finance Committee

6. SUB COMMITTEE SEATS
   6.1. Votes were taken for the seats on the sub committees and the committees were confirmed as follows;

<table>
<thead>
<tr>
<th>Science Committee</th>
<th>Show &amp; Sale Committee</th>
<th>Operations Committee</th>
<th>Finance Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Iwan Morgan*</td>
<td>Carl Smith*</td>
<td>Wallace Gregg*</td>
<td>Andrew Birkle*</td>
</tr>
<tr>
<td>Michael Smale</td>
<td>Edward Griffiths</td>
<td>Sandy Pirie</td>
<td>Aled Jones</td>
</tr>
<tr>
<td>Jane Targett</td>
<td>Mark Nutsford</td>
<td>David Yates</td>
<td>Stephen Brough</td>
</tr>
<tr>
<td>David Jones</td>
<td>Peter Prior</td>
<td>Steve Hill</td>
<td></td>
</tr>
</tbody>
</table>

   *Chairman

7. ANY OTHER BUSINESS
   7.1. MS asked why in the tables in the journal only prefixes were being displayed. SC responded that this is due to GDPR but we were hopeful that the names of the businesses would be able to be displayed in future as people sign up to GDPR.
   7.2. AB stated that it was a necessity to chase up the club secretaries and coordinators to sign up to GDPR so their details could be displayed on the website. SC responded that this was being done.
   7.3. SC informed the board that we still did not have clarification on the 2019 European Championships Show. We were awaiting further classification on the health status regulations and until that was received we could not move further on this.

8. DATE OF NEXT MEETING
   8.1. The next Holstein UK Committee Meetings will take place on Wednesday 1st August 2018 in Speir House, Telford.
8.2. The next Holstein UK Board Meeting will take place on Thursday 2\textsuperscript{nd} August 2018 in Speir House, Telford.
8.3. The meeting was closed