

SUMMARY OF THE TRUSTEES BOARD MEETING

HELD THURSDAY 8TH FEBRUARY 2018 AT SPEIR HOUSE TELFORD

FOR ISSUE TO CLUB SECRETARIES

Present: -

Chairman: Andrew Birkle (AB)

Trustees: Iwan Morgan (IM), John Cousar (JC), Wallace Gregg (WG), Peter Prior (PP), Sandy Pirie (SP), Andrew Dutton (AD), Michael Smale (MS), Jane Targett (JT), Aled Jones (AJ), Stephen Brough (SB), Carl Smith (CS) Mark Nutsford (MN), David Perry (DP), David Jones (DJ) – Dialled in on conference phone

In attendance: Sue Cope (SC), Melanie Harmitt (MH)

Apologies: Edward Griffiths (EG)

Minute Taker: Hannah Williams (HW)

1. MATTERS ARISING

1.1. Updates on outstanding actions were given. No new matters arising declared.

2. MEMBERS FOR ELECTION

2.1. Members for election were proposed and accepted.

3. PRESIDENT ELECT

3.1. The board was called to vote on the president elect.

3.2. Mr Bryan Thomas was confirmed as president elect for 2018/19

4. NEW TRUSTEE TRAINING / REQUIREMENTS

4.1. The board agreed that guidance should be sent to all clubs proposing trustees for election, so any potential new trustees would be aware of the requirement of being a trustee.

4.2. The board agreed that all current trustees should have a background check. This would also apply to any proposed trustees who would be checked prior to acceptance onto the board, to meet Charity Commission guidelines.

4.3. The board agreed that all new trustees should have an induction day to include training once they are elected onto the board.

4.4. The board agreed all trustees should also have a DBS check done.

5. ARTICLES OF ASSOCIATION

5.1. The board reviewed the articles of association

5.2. The board agreed the articles of association would be amended as appropriate and be made ready for issue at the AGM in June.

6. COMMITTEE UPDATES

6.1. FINANCE:

6.1.1. Management accounts were presented and accepted by the board

6.1.2. 2018 Budget was presented, discussed and agreed.

6.1.3. The board were informed that the annual report was currently in progress.

6.2. OPERATIONS

6.2.1. The membership handbook was being given a full review and update. Final amends had been made and should be ready for approval of the board at the May board meeting, in preparation for the June AGM.

6.2.2. The board agreed that more publicity should be given to both the Lifetime Achievement award and the Distinguished Service Award.

6.2.3. The board reviewed the details of the Sale option agreement for Scotsbridge House and approved the agreement to be signed.

6.3. SCIENCE:

- 6.3.1. It was reported that virtual cow still needs some further work. A development plan was being drawn up to understand the amount of work remaining on this.
- 6.3.2. Webmate is nearing completion and the board suggested we should look at further ways to use this application alongside our other services.
- 6.3.3. The committee are looking at options for new performance related awards which they would hope to launch during the summer.

6.4. SHOW AND SALE:

- 6.4.1. The board reviewed the new policy document on top lines for Holstein UK showing rules proposing a move from the current allowed hair depth of 55mm to 40mm. The board voted and the new policy was approved. Information will be provided to clubs and members in due course, and the membership handbook would be updated to reflect this new ruling.
- 6.4.2. The date for the National Judging conference was confirmed as Wednesday 9th May at Evening Holsteins
- 6.4.3. The committee reported that a decision had been made to make a Holstein UK branded show shirt available to purchase through a third party for members to purchase should they wish to. This will not be compulsory.
- 6.4.4. The committee reported that we had received a response from the recent letter sent to the Royal Agricultural Society regarding the Burke trophy informing us that we were not eligible to have the trophy for UK Dairy Day.

7. STRATEGY

- 7.1. The board reviewed the outcomes of the strategy review survey they had completed
- 7.2. The board agreed a consultation survey should now be sent to members to gauge the opinion of the membership.
- 7.3. Following this a new Holstein UK group strategy document would be finalised and circulated.

8. OTHER BUSINESS

- 8.1. AB congratulated Aled Jones on his new position of Welsh NFU deputy president.
- 8.2. AB congratulated Meurig James on his new position as Chairman of CARAS Wales.
- 8.3. The board discussed the feedback received regarding the board summaries sent to clubs. It was agreed that the summaries should be as comprehensive as possible and sent out in a timely fashion.

9. CLOSED SESSION

- 9.1. The trustees held a closed session of the board to discuss the current vacancy of Holstein UK CEO
- 9.2. The board voted to offer the position to Sue Cope.

10. DATE OF NEXT MEETING

- 10.1. The next Holstein UK committee meetings will take place on 2nd May 2018 in Telford
- 10.2. The next meeting of the Holstein UK Board will take place on the 3rd May 2018 in Telford