

SUMMARY OF THE TRUSTEES BOARD MEETING

HELD THURSDAY 8TH NOVEMBER 2018 AT SPEIR HOUSE TELFORD

FOR ISSUE TO CLUB SECRETARIES & HYB COORDINATORS

Present: -

Chairman: Andrew Birkle (AB)

Trustees: Aled Jones (AJ), Carl Smith (CS), David Jones (DJ), David Yates (DY), Edward Griffiths (EG), Jane Targett (JT), Mark Nutsford (MN), Peter Prior (PP), Peter Waring (PW), Stephen Brough (SB), Stephen Hill (SH), Wallace Gregg (WG)

In attendance: Sue Cope (SC), Melanie Harmitt (MH)

Apologies: Iwan Morgan (IM), Michael Smale (MS)

Minute Taker: Hannah Williams (HW)

1. MEMBERS FOR ELECTION

1.1. Members for election were proposed and accepted.

2. Q3 MANAGEMENT ACCOUNTS

2.1. The Q3 financial figures were reviewed by the Board.

3. 2019 BUDGETS

3.1. The 2019 budget was reviewed by the Board.

3.2. A range of options were discussed and the Board delegated responsibility for preparing a balanced budget option to the management team, in preparation for Board approval.

4. AFFILIATED CLUBS

4.1. It was confirmed to the board that communication was being sent out to all clubs concerning club constitution and affiliation

5. 2019 TRUSTEE REQUIREMENTS & RE-ELECTIONS

5.1. The Board confirmed the trustee positions that would become available at the AGM in July 2019 as

- Lancashire – Carl Smith retiring from the Board
- East Midlands – Andrew Birkle retiring from the Board
- North Western – Mark Nutsford – Does not wish to re-stand for a 2nd term on the Board
- Far Western – Michael Smale comes to the end of his 1st term on the Board but is willing to re-stand
- North Midlands – Position will be vacant and Steve Hill (non-voting member of the board) is willing to stand

5.2. Letters to be sent out to relevant clubs following the meeting and notification to go into the December Journal

5.3. Letters to be sent all clubs regarding president elect nominations following the meeting and notification to go in the December Journal

6. SCOTTISH DAIRY CATTLE ASSOCIATION LETTER

6.1. The Board reviewed the letter and a vote was cast to decide on a trustee to act as representative for Holstein UK on the SDCA Board.

6.2. SP was nominated as the trustee to sit on the SDCA board.

7. SCOTSBRIDGE HOUSE CLOSURE

7.1. The Board were informed that the decision on the planning application for Scotsbridge House has been appealed and are awaiting the outcome of the decision.

7.2. The Board were informed that the developers have applied for change of use for Scotsbridge House.

8. STAFF TRAINING DAY

8.1. The Board were informed that there will be an all staff training day on 8th January 2019.

8.2. The date of the meeting and opening times would be well publicised in the journal, on the website and through social media.

- 8.3. The Holstein UK office will operate reduced opening hours on this day from 7am – 10.30am and 3pm – 6pm.

9. ARC OWNERSHIP OF TISSUE

- 9.1. The Board discussed the ARC project and where the ownership of tissue would sit.
9.2. The Board agreed that Holstein UK would be owners of the tissue samples but the member would have access to the tissue at all times.
9.3. Clear terms and conditions would be written to define the rights of both the members and Holstein UK so everyone would be clear.

10. PREMIER PEDIGREE HERD COMPEITION

- 10.1. The Board agreed that the rule surrounding the final judging round of the competition should be amended as they are not fit for purpose anymore.
10.2. The Board agreed that the final round of judging did not need to take place at the same time of day for each herd and that a mutually agreeable time and date could be agreed between the judge and farm.

11. UPDATE ON EUROPEAN CHAMPIONSHIPS - LIBRAMONT

- 11.1. The Board were informed that the final health regulations for the European Championships had been issued and a timeline was being prepared for issue to interested parties.
11.2. The Board asked for a clear budget to be produced showing key elements and responsibilities so this could be shared with all the relevant parties
11.3. It was agreed that Holstein UK should enter 16 animals for the event.

12. COMMITTEE UPDATES

12.1. FINANCE:

- 12.1.1. Q3 Management accounts were presented and accepted by the committee.
12.1.2. The 2019 Budget had been reviewed and passed to the management team to deliver a balanced budget.
12.1.3. The committee had reviewed the risk register and added an item on the register surrounding the proceeds from the Scotsbridge House sale, protection of the sum received and the need for minimum expected returns.

12.2. OPERATIONS:

- 12.2.1. The Board were updated on the progress of the EU regulations with specific regard to the new export certificate.
12.2.2. The draft export certificate is now with DEFRA for review.

12.3. SCIENCE:

- 12.3.1. The type merit formula was reviewed by the Science Committee who have requested some further test data.

12.4. SHOW AND SALE:

- 12.4.1. The Board discussed the request received for large clubs to be able to qualify more than one animal per class at the ABAB calf show.
12.4.2. The Board agreed that the club coordinators should be asked for their opinion on this matter
12.4.3. The committee reported that they had reviewed the show attendance and journal coverage for 2019 and asked for a full review to be done to allow as much exposure to the membership within the budget.
12.4.4. The committee reported that they had chosen the 2 young members that they would like to put forward for the European Championships in Libramont 2019. The committee had also discussed the other personnel required for the event.
12.4.5. The Committee reported that new advertising rates for breeder adverts in the Journal were currently under review and would be launched in 2019 to try and encourage more breeder advertising.

12.5. NBDC:

- 12.5.1. The Committee reported that they had reviewed the NBDC Q3 management accounts and 2019 budget.

13. OTHER BUSINESS

- 13.1. The management team proposed moving the February Committee and Board meetings as they currently clashed with the Dairy-Tech event. The Board agreed the dates should move to Monday 4th & Tuesday 5th February.
13.2. The membership hand book amends made at the August Board meeting were approved for addition in the handbook.

13.3. The Board officially thanked all the staff for their hard work on both the ARC project and UK Dairy Day.

14. DATE OF NEXT MEETING

14.1. The next Holstein UK Board Meeting will take place on Tuesday 5th February 2019 in Speir House, Telford.